

**CONSTITUTION
OF
SWIFT CURRENT SOCCER
ASSOCIATION**

CONSTITUTION

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SWIFT CURRENT SOCCER ASSOCIATION

CONSTITUTION

Article I - Definitions

- 1) The words set out below shall have the following meaning:
 - a) "**Association and/or SCSA**" means the Swift Current Soccer Association Inc.
 - b) "**Board**", and/or "**Directors**", means the Board of Directors of the Association as constituted herein.
 - c) "**SSA**" means Saskatchewan Soccer Association.
 - d) "**AGM**" means Annual General Meeting.
 - e) "**District**" means the area governed by Swift Current Soccer Association as recognized by Saskatchewan Soccer Association.
 - f) "**Member**" means an individual member or a club member.

Article II - Name & Head Office

- 1) The Association shall be known as the **Swift Current Soccer Association Inc.**
- 2) The Head Office of the Association shall be located at such places as decided by the Board, and duly registered with the Corporations Branch of Saskatchewan Justice.
- 3) The mailing address of the Association will be used for all correspondence, and will be duly registered with the Corporations Branch of Saskatchewan Justice.

Article III - Vision Statement

- 1) To promote, foster, develop, and govern the game of soccer for the youth, and adults in the District.

Article IV - Membership and Membership Fees

- 1) There shall be two classes of membership:
 - a) Individual members shall be entitled to vote at the Association's AGM.
 - b) Club members shall be entitled to attend and speak at the Association's AGM, but not entitled to vote.
- 2) An Individual Member is any adult person (18 years of age or older) who resides in the District, and is registered within Swift Current Soccer Association Inc. as a player, coach, or referee, or whose child, or children are registered with Swift Current Soccer Association Inc. as a player, coach, or referee and in accordance with SSA regulations.
- 3) A Club Member is any soccer club within the district who has applied for membership to SCSA, and has been accepted by the Board.
- 4) Membership shall be on a yearly basis and will be from the date of registration and will expire on May 1st of the following year.
- 5) The membership fee for an Individual Member shall be the registration fee for either Indoor, or Outdoor soccer.

6) The Board shall decide the membership fee for a Club Member each year prior to May 1st.

Article V - Registration

1) The Board of Directors shall establish the registration fee for Indoor, and Outdoor soccer, prior to the commencement of each respective season.

2) All players, referees, and coaches must be registered with the Swift Current Soccer Association Inc. or an organization recognized by SSA, before they will be allowed to participate in Association activities.

3) A player, referee and coach is registered upon completion of the appropriate registration form, payment of appropriate registration fee, and acceptance by SCSA.

Article VI - Annual and Special Meeting of the Association - (AGM)

1) The Annual General Meeting (AGM) of the Association shall be held within 90 days of the Association's fiscal year end and prior to SSA's AGM.

2) Membership shall be given 15 days notice of the AGM through an advertisement in the local newspapers or media. The advertisement will include the date, time and place of the AGM.

3) AGM shall:

a) Approve the minutes of the previous AGM and any intervening Special General Meetings.

b) Receive reports from the Board.

c) Approve financial statements, budget if required, and the auditor's report if any.

d) Approve amendments to the Constitution.

e) Elect officers and directors.

g) Discuss any other items of interest to the members and recommend action to the Board.

f) Appoint an auditor for the ensuing year.

4) The President shall convene a Special General Meeting:

a) At the request of a majority of the Board, or

b) At the request of the Individual Members once a signed petition of 100 names of the Individual Members has been obtained.

5) Only the business set out in the petition, or the requisition shall be dealt with at the Special General Meeting.

6) No Individual Member is entitled to more than one vote on any question, and there shall be no voting by proxy.

7) The majority of the votes cast shall decide every question.

8) In any contested election, voting will be by secret ballot.

9) No person shall be elected to the Board in his or her absence unless they have indicated by writing to let their name stand and acceptance of the position.

10) Each person on the Board shall be eligible for re-election (subject to Article VII - Clause 5) unless otherwise disqualified.

11) Subject to Clause 8 of this Article, Individual Members shall vote by a show of hands except where a ballot is demanded by an Individual Member prior to voting of a question.

Article VII - Board of Directors

1) The Board of Directors, which shall be comprised of Officers and Directors, shall conduct the business of the Association.

2) There shall be three (3) Officers, namely, President, Vice-President, and Treasurer.

Article VII - (continued)

3) Directors shall consist of no fewer than one (1) and no more than nine (9).

4) Officers and Directors shall hold office until the conclusion of the Association's Annual General Meeting at which their successors are elected.

5) Subject to Clause 4 of this article, Officers and Directors shall be elected to two (2) year terms, in accordance with following schedule:

a) In even numbered years: Vice-President and remaining other half of Directors.

b) In odd numbered years: President, Treasurer, and one-half (½) of the Directors.

6) At the first monthly meeting of the Board following the AGM, the President shall appoint all directors to chair or sit on committees.

7) At the first meeting of the Board following the AGM, the Board of Directors shall appoint a Secretary.

8) If the office of President becomes vacant during his/her term, the Vice-President shall succeed and assume the powers and duties of the President.

9) When a vacancy in the Board occurs, (including Vice-President) the Board through a simple majority of quorum of the remaining Directors may appoint a replacement from the Individual Membership to the vacant position for the remainder of the term.

10) When a number of vacancies in the Board occur at the same time, and when quorum is no longer possible, the remaining Directors must call a Special General Meeting for the purpose of electing from the Individual Membership to fill the vacant positions.

11) Any officer or director who fails without good cause to attend three (3) consecutive regular meetings of the Board of Directors, or who fails to perform the duties of his/her office, may by ordinary resolution of the Board be removed from the Board.

12) No officer or Director shall receive any remuneration for acting as such. However, an Officer or Director may be paid his/her expenses incurred while carrying out their duties on behalf of the Association.

Article VIII - Meetings and Voting of the Board of Directors

- 1) The Board of Directors shall meet at least once per month, and at the call of the President.
- 2) The President shall preside and chair all meetings of the Board. The President shall not vote except in the case of a tie. The President may cast the deciding vote, or has the option of tabling the question.
- 3) The majority of the votes cast shall decide every question.
- 4) Voting shall be by a show of hands, except where a ballot is requested by a member of the Board, prior to the vote.

Article IX - Indemnity

1) Officers, Directors, or other servants of the Association shall be indemnified, subject to Board approval, for costs, losses, and expenses incurred by them while conducting Association business or carrying out their duties, except from their own respective wilful neglects or defaults.

Article X - Finance

1) The financial year of the Association shall be from the 1st day of January to the 31st day of December, inclusive.

Article X - (continued)

2) The financial statement, and accounts for the fiscal year of the Association shall be reviewed annually by a licensed Public Accountant.

3) Prior to the AGM, the Board must approve the completed financial statement for the fiscal year, and shall evidence their approval by witnessing the signature of the President and Treasurer on the completed financial statement.

4) Once the approved financial statement has been signed, the President and Treasurer will initial each page of the approved financial statement.

5) The approved financial statement for the fiscal year shall be presented at the AGM.

6) Copies of the approved financial statement for the fiscal year shall be available for the members at the AGM.

7) No financial statement shall be released or circulated without prior approval from the Board.

Article XI - Signing Officers

1) Signing officers for the Association shall be the President, Vice President, Treasurer and one other Director as appointed by the Board.

2) Association cheques require two (2) signatures of the signing officers.

Article XII - Saskatchewan Soccer Association

1) Swift Current Soccer Association Inc. shall maintain its membership in SSA.

Article XIII - Dissolution & Liquidation

- 1) The Association may only be dissolved by a vote of the Individual Members at a Special General Meeting called for that purpose.
- 2) At the dissolution of the Association, all tangible property (i.e.) balls, nets, jerseys, etc.), and assets will be placed "in trust" with a suitable organization, determined by the Board.
- 3) If the operations are not resumed within two (2) years after the dissolution, the tangible property is to be donated to Swift Current Schools for utilization.
- 4) If the operations are not resumed within two (2) years after the dissolution, the assets shall be donated to a charity/charities or organization/organizations as determined by a Special Meeting of those who were Individual Members at the time of dissolution.

Article XIV - Amendments to the Constitution

- 1) Any member may propose a resolution to make, amend or repeal any part of the Constitution at the AGM or Special General Meeting.
- 2) All resolutions to make, amend or repeal any part of the Constitution at the AGM or Special General Meeting called to consider such a resolution, must be voted on.

Dated January 25, 2002

Revised February 25, 2003